

2026 Virtual Classroom

Training Calendar

All courses are also available for
inhouse delivery at your council.



VIRTUAL WORKSHOP NAME	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	DURATION	PRICE (Inc. GST)
<u>Alcohol and Drug Awareness for Supervisors</u>				23				18					4 hours	\$500
<u>Animal Management (Cats and Dogs) Act 2008</u>		10			5			4		3			6 hours	\$550
<u>Artificial Intelligence: My Work Partner</u>		11			20			12		11			6 hours	\$550
<u>Asset Management Fundamentals</u>		18			20				16		9		6 hours	\$650
<u>Authorised Persons</u>	13		17			9			8				6 hours	\$550
<u>Bouncing Bias Behaviours</u>							INHOUSE ONLY							
<u>Breed ID</u>		24						7		27			6 hours	\$550
<u>Building Financial Confidence (Wellness)</u>							INHOUSE ONLY							
<u>Business Writing Essentials</u>		24				4				29			6 hours	\$550
<u>Change Management (ADKAR)</u>					20								6 hours	\$550
<u>Change Management for Leaders</u>								13					3 hours	\$500
<u>Coaching for Excellence Using A.I.</u>			18			17			9		9		6 hours	\$550
<u>Conflict Resolution</u>	28												6 hours	\$550

VIRTUAL WORKSHOP	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	DURATION	PRICE (Inc. GST)
<u>Contract Management</u>	29			16			9			11			6 hours	\$550
<u>Dealing with Confrontational People</u>	28		17			16			15		1		3 hours	\$500
<u>Developing High Performance Teams</u>		10				11		25					6 hours	\$550
<u>Difficult Conversations</u>		19					14			24			3 hours	\$450
<u>Dropping Anchor</u>			12		26			11					1.5 hours	\$300
<u>Emerging Leaders and Beyond</u>			10			24							6 hours	\$550
<u>Emotional Intelligence</u>		4				3							6 hours	\$550
<u>Excel Introduction (Microsoft)</u>		24						5					6 hours	\$550
<u>Excel Intermediate (Microsoft)</u>					26								6 hours	\$550
<u>Fraud Awareness for Local Government (9am - 10.30am)</u>			24					24					1.5 hours	\$300
<u>Fraud Awareness for Supervisors and Managers</u>			24					24					3 hours	\$500
<u>Governance in Local Government</u>	22					10				5			6 hours	\$600
<u>Harnessing the Power of Stress</u>			4			3		26			2		6 hours	\$550

VIRTUAL WORKSHOP	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	DURATION	PRICE (Inc. GST)
<u>Interpersonal Skills</u>									LETS DISCUSS					
<u>Introduction to Personal Computers</u>									LETS DISCUSS					
<u>Investigating Dog Attacks</u>		26				18			24				6 hours	\$550
<u>Investigation Fundamentals</u>	22			16				13					6 hours	\$550
<u>Leadership Development Program</u>				21 & 22						1 & 8			2 days	\$1,100
<u>Learnable Disciplines of Management</u>							LETS DISCUSS							
<u>Local Laws Officer Fundamentals</u>			26				16				12		6 hours	\$550
<u>Managing Projects using A.I.</u>					27					21			6 hours	\$550
<u>Managing Teams Remotely</u>		11					16				26		1.5 hours	\$300
<u>Mate to Manager</u>	29		31								26		6 hours	\$550
<u>Minute Taker Workshop</u>				28				23					6 hours	\$550
<u>Personalities at Work</u>				22 & 29			8 & 15			7 & 14			2 days	\$1,100
<u>Negotiation Skills</u>			24			23				15			6 hours	\$550

VIRTUAL WORKSHOP	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	DURATION	PRICE (Inc. GST)
<u>Personal Productivity</u>													6 hours	\$550
<u>Policy Development</u>			18				14			5			4 hours	\$500
<u>Positive Communication Inc. A.I. tools</u>	18			27			19			18			6 hours	\$550
<u>Presenting with Influence</u>			15				1	30					6 hours	\$550
<u>Preventing Bullying and Harassment</u>	26				16			22					4 hours	\$500
<u>Procurement Advanced</u>		26			2			8					6 hours	\$550
<u>Procurement Fundamentals</u>	3			5		24				8			6 hours	\$550
<u>Project Introduction (Microsoft)</u>				22					5				6 hours	\$550
<u>Recruitment and Selection</u>		12				30				25			6 hours	\$550
<u>Respond with Resilience</u>					LETS DISCUSS									
<u>Situational Awareness</u>						LETS DISCUSS								
<u>Small Animal First Aid/Zoonosis</u>				14				22					4 hours	\$500
<u>Social Media for Local Government</u>		25			7			20					3 hours	\$450

VIRTUAL WORKSHOP	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	DURATION	PRICE (Inc. GST)
<u>Specification Writing</u>		12			28				17				3 hours	\$450
<u>Stores and Inventory</u>			11							20			3 hours	\$450
<u>Strategic Problem Solving & Decision Making inc. AI Tools</u>				1			22			21			6 hours	\$550
<u>Successful Meeting using A.I.</u>			11			10			2		25		6 hours	\$550
<u>Superior Customer Service</u>				8		24			23				6 hours	\$550
<u>Superior Time Management with A.I.</u>	4				6		29				4		6 hours	\$550
<u>Supervisory Skills 101</u>				9			23			1			3 hours	\$450
<u>Tendering for Local Government (1pm - 4pm)</u>	12				28				17				3 hours	\$450
<u>WHS Asbestos Awareness</u>		17			19			11				1	3 hours	\$450
<u>WHS Due Diligence for Supervisors and Managers</u>	28		10			18			22				3 hours	\$450
<u>Word Introduction (Microsoft)</u>			13					19					6 hours	\$550
<u>Word Intermediate (Microsoft)</u>						11							6 hours	\$550