

# Contract Management

## Synopsis

This course offers a practical guide to managing contracts. Explore the contract lifecycle and foster sustainable relationships with suppliers through better management of the tendering and selection process, monitoring the performance of suppliers, managing risk and resolving disagreements more effectively.

## Course Topics:

- Local Government Framework
- Introduction to contracts and contracts law
- Planning to manage the contract
- Contract risk management • Monitor and maintain the performance of a contract
- Contract relationship management
- Disputes
- Contract variations
- Maintaining contract records

## Course Details

- Delivery:** Virtual or In-house  
**Structure:** Interactive Workshop  
**Time:** 1 day  
**Class Size:** Max 15  
**Cost:** On Request

## Learning Outcomes

- Manage the implementation and monitoring of contracts, including the process of ongoing negotiation, managing any risks and the administration of contracts
- Build relationships with suppliers while also monitoring and reviewing their performance on a regular basis and resolving any disagreements that arise
- Manage contract variations between your organisation and its external suppliers of goods and services.

## The Trainers



**Joel Hillier**  
 (Virtual Workshops only)

**Colin Williams**

