2027 Virtual Classroom

Training Calendar

Courses are also available for inhouse delivery at your council.

peak services

VIRTUAL WORKSHOP	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	DURATION	PRICE (Inc. GST)
Alcohol and Drug Awareness for Supervisors		16					14						4 hrs	$550
Animal Management (Cats and Dogs) Act 2008		17				16					11		6 hrs	$600
Artificial Intelligence: My Work Partner			17					25					6 hrs	$600
Asset Management Fundamentals			17				29		2				1 day	$650
Authorised Persons	19				6					7			6 hrs	$600
Breed ID							29						6 hrs	$600
Business Writing Essentials				20							25		6 hrs	$600
Change Management (ADKAR)		8						3					6 hrs	$600
Change Management for Leaders			22						13				6 hrs	$600
Coaching for Excellence Using A.I.					26								6 hrs	$600
Contract Management		9					15						6 hrs	$600
Dealing with Confrontational People		24				2				12			3 hrs	$500
Developing High Performance Teams	20								16			2	6 hrs	$600
Difficult Conversations				13					2				3 hrs	$500
Emerging Leaders and Beyond				15					6				6 hrs	$600
Emotional Intelligence					5					1			6 hrs	$600

VIRTUAL WORKSHOP	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	DURATION	PRICE (Inc. GST)
Excel Intermediate (Microsoft)			18						30				6 hrs	$600
Excel Introduction (Microsoft)	21						22						6 hrs	$600
Fraud Awareness for Local Government (9:00-10:30am)		16									9		90 min	$400
Fraud Awareness for Supervisors and Managers (1pm-4pm)		16									9		3 hrs	$500
Governance in Local Government			10				21						6 hrs	$600
Harnessing the Power of Stress						23							6 hrs	$600
Investigating Dog Attacks			11				13						6 hrs	$600
Investigation Fundamentals				15				17					6 hrs	$600
Local Laws Officer Fundamentals		25							28				6 hrs	$600
Managing and Leading Performance				15									6 hrs	$600
Managing Project Using A.I.				21						13			6 hrs	$600
Mate to Manager Program	13					11						7	6 hrs	$600
Minute Takers Workshop	Inhouse only												6 hrs	$600
Policy Development Program		9				22					14		3 hrs	$500
Positive Communication Inc. AI Tools	20								22				6 hrs	$600
Presenting with Influence							28						6 hrs	$600

VIRTUAL WORKSHOP	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	DURATION	PRICE (Inc. GST)
Preventing Bullying & Harassment				8							9		4 hrs	$550
Procurement Advanced					4					28			6 hrs	$600
Procurement Fundamentals			9						15				6 hrs	$600
Project Introduction (Microsoft)						17							6 hrs	$600
Recruitment and Selection			16							12			4 hrs	$550
Risk Assessment & Management		2				1							6 hrs	$600
Silica Awareness Fundamentals					11						2		90 Mins	$89
Small Animal First Aid/Zoonosis							27						4 hrs	$550
Social Media for Local Government			11								9		3 hrs	$500
Specification Writing						8					24		3 hrs	$500
Stores and Inventory		23											3 hrs	$500
Strategic Problem-Solving & Decision Making AI		24						18					6 hrs	$600
Successful Meetings using A.I.										27			6 hrs	$600
Superior Customer Service						22					25		6 hrs	$600
Superior Time Management with AI.				28					29				6 hrs	$600

VIRTUAL WORKSHOP	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	DURATION	PRICE (Inc. GST)
Supervisory Skills 101	20						29						3 hrs	$500
Tendering for Local Government (1pm-4pm)						8					24		3 hrs	$500
Understanding Local Gov Finance				27							15		6 hrs	$600
WHS Due Diligence for Supervisors and Senior Managers		15				17						9	3 hrs	$500
Word Intermediate (Microsoft)					13					28			6 hrs	$600
Word Introduction (Microsoft)				8				26					6 hrs	$600